

The regularly scheduled meeting of the Sykesville Borough Council was called to order at 7:00 P.M. with the Pledge of Allegiance by President Michele Yamrick. In attendance were Michele Yamrick, President; Elaine Fike, Vice President; Nathan Alvetro, President ProTem; Council Members: Sherry Pruzinsky, Ron Morris, and Don Reid; Mayor Gail Cunningham; Solicitor Nicholas Gianvito. Absent was Councilman Gabriel "Butch" Sweka.

Visitors present were Dave Carlson (Carlson Technologies), Justin Felgar (Punxsy Spirit), Brian Williams (Foreman), and Earl Campbell (Sykesville Police).

VISITORS CONCERNS:

Dave Carlson presented three quotes from Carlson Technologies, Inc. for management services provided for the Borough making Carlson Technologies the main IT department for a monthly fee. The estimates include both the Borough and Police Department. Estimates:

1. CTI Alerting and Monitoring at a cost of \$95.52/month. This plan is the basic IT package that does not include labor/time. The Borough would get a \$5 discount on labor from our current rates.
2. CTI Flagship Managed Services at a cost of \$306.52/month. This plan is the basic package plus includes eight hours labor per call.
3. CTI Advanced Managed Services at a cost of \$505.19/month. This plan is the premium plan that includes everything (no additional monthly fees to this cost).

Council decided to review before a decision is made.

CORRESPONDENCE:

Clarion, Forest, & Jefferson Counties Boroughs Association will be having a meeting Wednesday, September 18 at 5:30 P.M. located at the Sligo Borough Building. The cost is \$30/person and RSVP must be by September 10. Information will be at the Borough Office.

The Brookville Chamber of Commerce will be hosting an Eggs & Issues conference on Tuesday, August 27 at 7:30 A.M. located at Jeff Tech for a cost of \$20/person. Guest speakers will be Senator Cris Dush and Representative Brian Smith. Information will be at the Borough Office.

A motion was made by Vice President Elaine Fike and seconded by Councilman Don Reid to sign the acknowledgement letter for the stormwater replacement

verification letter. Motion carried. The Prebid meeting for this project will be held February 17, 2025, located at the Borough Office. Time is to be determined.

#### OLD BUSINESS:

A motion to approve July 15, 2024, minutes was made by President ProTem Nate Alvetro and seconded by Councilman Ron Morris. Motion carried.

An estimate was presented from Clear Run Construction & Concrete for replacement of a 52'X1" curb and 20'x1' curb on Main Street for a total of \$4,722.50. After a brief discussion, Council decided to table this issue.

A quote was presented from Byler Brothers Roofing for a total of \$20,432 which includes a garage roof structure repair, installation of an attic pull-down door, installation of attic vents, and rental of a telehandler lift (additional work required per PennSafe). Because this quote is part of a change order to the original roof quote (\$35,490) from Byler Brothers, this does not need to be advertised for bidding. After a brief discussion, a motion was made by Councilman Ron Morris and seconded by Councilman Don Reid to accept Byler Brothers quote of \$20,432 (change order). Motion carried. The rest of the American Rescue (Covid \$) funds will be used with the additional costs being split by the Water, Sewer, and General funds.

#### CREW FOREMAN REPORT:

Foreman Brian Williams informed that the skid loader has been delivered last week. He asked Council how the Borough would like to pay for it. The final price is \$35,739 (\$2,472 more than original estimate) with the trade in value of the 2015 skid loader. A motion was made by Councilman Reid and seconded by President ProTem Alvetro to pay \$25,000 of the total out of the Major Equipment fund and split the remaining cost from the Water, Sewer, and General funds. Motion carried.

Foreman Williams informed Council that the water tank is due to be cleaned and inspected. Three quotes/proposals were presented:

1. Atlantic Underwater Services Inc. for a total cost of \$6,050 (the Borough would need to supply a lift) which is recommended by Travis Long (Engineer). This would keep the tank online.
2. Stoltzfus Service Corp priced \$3,950 for inspection plus \$9,500 for cleaning. This would take the tank offline.
3. Pittsburg Tank & Tower Group priced \$1,325 for inspection only and \$3,830 for inspection with cleanout. This would take the tank offline.

After a brief discussion, a motion was made by Councilman Reid and seconded by Councilman Morris to table this issue for next meeting. Motion carried.

Foreman Williams stated that Nick Yamrick is talking about maybe retiring soon and asked if there were any potential hires. Council will go in executive session to discuss further.

#### COMITTEE REPORTS:

##### Public Works:

President ProTem Nate Alvetro informed that there has been a request made to place a traffic mirror coming out of Sugar Camp Lane located by Nedza's Funeral Home. A motion was made by Councilman Don Reid and seconded by Councilwoman Sherry Pruzinsky to purchase a traffic mirror for the mentioned area. Motion carried.

President ProTem Alvetro informed that the roads (patched up by Borough Crew) are ready to be tarred and chipped by Russell Standard (projected date August 16<sup>th</sup> with alternative date of August 19<sup>th</sup>).

The sewer leak on VanWoert Street has been fixed by the Borough Crew.

Today the Borough Crew finished blacktopping by the Dollar Store and on VanWoert Street.

B&H Brush Hogging will be here tomorrow cutting the creek bank.

He updated that grant money can be applied and obtained through the CDBG funding (apply next summer) for demolition of condemned properties. Jeff Pisarcik also informed that the county is going/trying to start taking a percentage from each house that is sold and place in a fund that will specifically be used for demolishing condemned properties.

##### Finance/Personnel:

President Yamrick stated that the Finance Committee/Council should start looking/talking about the budget for 2025.

A motion was made by Councilman Reid and seconded by Councilman Morris to accept and pay J&M Accounting & Tax Services Inc. \$1,201.65 for their monthly retainer for July 2024. Motion carried.

An invoice of \$4,185.25 was presented from JHA Companies for structural services for the Borough building's roof. A motion was made by President ProTem Alvetro and seconded by Councilman Reid to pay JHA Companies \$4,185.25 for their services. Motion carried.

A motion was made by Councilman Reid and seconded by Vice President Fike to reimburse Pat Mowrey \$359.90 for purchasing nets for the tennis/pickle ball courts at Stahl Park. Motion carried. This will be paid out of the Park Fund.

A motion was made by Councilman Reid and seconded by Councilman Morris to pay Asphalt Armor Sealcoating and Striping \$1,860 for painting/stenciling the court at Stahl Park. Motion carried. This will be paid out of the Park Fund.

A motion was made by Councilman Morris and seconded by Councilman Reid to approve Brian Williams paid time off for July 22<sup>nd</sup> (4 hours). Motion carried.

A motion was made by Councilman Morris and seconded by Councilman Reid to approve Michael Gamble's paid time off for July 22<sup>nd</sup> (4 hours) and August 2<sup>nd</sup> (4hours). Motion carried.

#### Ordinance, Health & Safety

Nothing to report.

#### Utilities:

Nothing to report.

#### Parks, Recreation and Planning:

Councilman Morris informed Council that the exterminators were at the park last week. He also informed that the switch on the tennis court lights broke, and George Duda will replace.

#### Police, Mayor, Fire, Code Enforcement:

Attached is the July 2024 Police Summary Report.

Councilman Reid informed OIC Campbell that there is a car located at Hyman Properties with an expired inspection sticker. He is aware and has spoken with the property manager.

OIC Campbell informed that there are some issues with the current 2015 police patrol car. He stated that he researched two cars:

1. 2024 Durango priced at \$50,077.51 (includes the cage and lights).
2. If still available, 2023 Charger (new but left over) priced at \$42,889.45 (includes the cage and lights).

An estimate from West End Tire Center LLC was also presented for \$5,804.95 to repair the car. OIC Campbell stated that this price does not include new tires that are needed or any other additional issues they may find.

After a brief discussion, Council informed OIC Campbell to get a second opinion regarding the repairs of the car. Tabled until next meeting.

Solicitor Gianvito:

Solicitor Nicholas Gianvito informed Council that Mr. Bussard received 2023 taxes for the former NorthWest Bank Building. Matt Taladay, attorney, requested that the Borough request tax forgiveness for the property of 2 East Main Street through August 7, 2023 (closing date). Solicitor Gianvito presented a drafted resolution for the Borough Council to approve forgiveness and exonerate the Sykesville Borough's portion of real estate taxes. A motion was made by Councilwoman Pruzinsky and seconded by Vice President Fike to sign the drafted resolution to forgive and exonerate real estate taxes for 2 East Main Street from January 1, 2023-August 7, 2023. Motion carried.

A motion was made by Councilman Reid and seconded by President ProTem Alvetro to allow Solicitor Gianvito to send letters to Jefferson County and DuBois School District requesting for their forgiveness/exoneration of taxes for 2 East Main Street (January 1, 2023-August 7, 2023). Motion carried.

Solicitor Gianvito informed that he has received all documentation from the Railroad regarding the stormwater project (contractor right of entry license agreement, occupancy license agreement, etc.) This includes paying an annual fee of \$600 (hopefully a one-time payment), one time processing fee of \$1,000, an engineering review fee of \$2,250, and a contractor right of entry fee of \$1,750. A motion was made by Vice President Fike and seconded by Councilman Reid to accept and sign the Contractor Right of Entry License Agreement and the Occupancy License Agreement and approve the above-mentioned fees. Motion carried.

Solicitor Gianvito informed Council that the Post Office was not satisfied with the survey performed because the sewer line was not marked out on the map. He has been working with Travis Long, Engineer, and has resubmitted more documentation. He informed that the Post Office will need a yellow book approved appraisal which the Borough has to pay for (\$5,000). The timing is approximately two to three weeks for the approval. A motion was made by Councilman Reid and seconded by Councilman Morris to allow Solicitor Gianvito to contact the appraiser and accept the appraisal fee of \$5,000. Motion carried.

NEW BUSINESS:

A motion was made by Councilman Reid and seconded by Vice President Fike to close South Park to London Street in front of Stahl Park on Liberty Street for September 7<sup>th</sup> from 1-9 P.M. due to the Community Block Party. Motion carried.

EXECUTIVE SESSION:

Council went into executive session to discuss personnel matters at 8:17 P.M.

ACTION AFTER EXECUTIVE SESSION:

Council reconvened from executive session at 8:24 P.M.

There were no outcomes.

ADJOURNMENT:

A motion to adjourn was made by Councilman Don Reid and seconded by Councilman Ron Morris. Motion carried. Meeting adjourned at 8:27 P.M.

Respectfully submitted:



Jaysa Neale  
Borough Secretary/Treasurer

# Sykesville Borough Monthly Police Summary

## July 2024

Incidents Handled	16
Traffic Citations Issued	11
Criminal Citations Issued	0
Borough Ordinance Violations/Warnings	1
Written Warnings Issued	17
Parking Tickets Issued/Warnings Issued	0
Summary Offenses	11
Misdemeanor Offenses	0
Felony Offenses	0
Charges Filed at Magistrates	11
EMS/Police/Fire/Assist	3
Court Hearings	1
Miles Patrolled	463

