

The regularly scheduled meeting of the Sykesville Borough Council was called to order at 7:00 P.M. with the Pledge of Allegiance by President Michele Yamrick. In attendance were Michele Yamrick, President; Elaine Fike, Vice President; Nate Alvetro, President ProTem; Council Members: Ron Morris and Sherry Pruzinsky; Solicitor Nicholas Gianvito; Mayor Gail Cunningham. Absent were Councilman Kurt Kister and Councilman Gabriel "Butch" Sweka.

Visitors present were Sam Armagost, Larry Salone, Gil Barker, Wendy Kephart, Justin Felgar (Punxsutawney Spirit), Alex Nelson (Courier Express), Brian Williams (Crew Foreman), Monica Walker (PT Secretary), and Earl Campbell (Sykesville Police).

VISITORS CONCERNS:

Mr. Barker, Mr. Armagost, and Mr. Salone of the DuBois School Board were present asking for Sykesville Borough's support in placing an electronic sign by CG Johnson School located on Jackson Street. This sign would display school events/information. President Michele Yamrick presented to the board a drafted letter of support for this project. A motion was made by Councilwoman Sherry Pruzinsky and seconded by Councilman Ron Morris to approve and sign the drafted letter of support. Motion carried.

Mrs. Kephart inquired on if the Borough had any plans of repairing VanWoert Alley. Council informed that road maintenance is on the agenda to discuss tonight.

CORRESPONDENCE:

President Michele Yamrick informed Council that the 2022 Audit has been completed by Sharkey, Piccirillo, and Keen LLP and presented an invoice for their services of \$13,850. A motion was made by President ProTem Nate Alvetro and seconded by Vice President Elaine Fike to accept, sign acknowledgment, and pay Sharkey, Piccirillo, and Keen LLP \$13,850. Motion carried. This invoice will be split between the Water, Sewer, and Borough General Accounts.

OLD BUSINESS:

A motion to approve July 17, 2023 minutes was made by Councilman Ron Morris and seconded by Councilwoman Sherry Pruzinsky. Motion carried.

Solicitor Nicolas Gianvito asked Council what the procedure is for installing a new meter. Foreman Williams informed that it has always been practice to charge a customer for the meter (value: \$150) if it breaks due to their negligence, if the meter breaks due to no fault of said customer, the Borough pays for a new meter. There is no ordinance of this, just approved by past Council resolution/motion. Solicitor Gianvito informed Council that he will review the PUC Codes and research the existing ordinances to figure out if a fee can be charged before installing a new meter.

A motion was made by Councilman Morris and seconded by Councilwoman Pruzinsky to accept and sign a resolution adopting written procedures in how professional services are chosen for its pension plans in order to comply with Act 44 of 2009 and the Auditor General's recommendations. Motion carried. Full resolution will be located at the Borough Office.

President Yamrick informed Council that due to the roof estimates exceeding \$11,900, this project will have to be advertised for bidding. A motion was made by Councilwoman Pruzinsky and seconded by Councilman Morris to advertise (three times) for a raised metal roof for the office located at 21 East Main Street, bid bond and performance bond must be accompanied with estimate. Bids will be open at the regulatory Council Meeting on Tuesday, September 5<sup>th</sup>. Motion carried.

#### CREW FOREMAN REPORT:

Foreman Brian Williams presented a quote from Ed Horner (Ford) of \$100,670 for a 2024 F-350 (spreader and plow included). He informed that he is still waiting on another quote.

Foreman Williams presented a quote of \$1,000 to repair the one side of the salt shed. This price is only for labor and the Borough would provide all material. He stated that looking at the shed closely, the back side is damaged as well. He will get a new quote for next meeting.

Foreman Williams informed Council that he is waiting on a price and procedures for bonding the roads that were recently paved. He stated that he should have all the information for next Council Meeting.

Foreman Williams informed Council that it has been brought to his attention that 177 Cleveland Street also has a business and should be charged for two water and sewer taps as all other businesses in the Borough. Council agreed that this home/business owner needs to be written a letter informing of the proper water and sewer rates of having an in home business and that the new rates will take effect immediately.

Foreman Williams informed Council that the resident/landlord is requesting a bigger meter to be installed at 704 Sykes Street Ext. This would help with better water pressure for all tenants that reside in the trailer park. Council agreed to replace the meter.

#### COMITTEE REPORTS:

##### Public Works:

President ProTem Nate Alvetro presented an invoice of \$193,302.61 (lower than original estimate of \$197,530.95) from Hager Paving, Inc. (Multimodal project). A motion was made by Vice President Fike and seconded by Councilman Morris to transfer 137,188 from the Sludge Fund and transfer \$18,704.87 from the Borough General Account, Sewer Account, and Water Account (\$56,114.61- Borough's 30% match) and pay Hager Paving, Inc. \$193,302.61. Motion carried. Once the release of funds is provided from the grant, the Sludge Fund will be refunded the \$137,188 that was borrowed.

There was a brief discussion on road maintenance for VanWoert Alley. Mrs. Kephart informed that the tar is sticking on tires and "cracks and pops" which makes the tar soft. Councilwoman Pruzinsky also informed that Curvex Street, Roosevelt Street, and VanWoert Street is awful and needs repaired or at least needs a temporary fix. President ProTem Alvetro will look at the areas that Councilwoman Pruzinsky and Mrs. Kephart are talking about to see what could be done.

President ProTem Alvetro informed Council that he spoke with PennDot regarding the traffic light and was informed that they have completed their study and upon review the light is to PennDot's standards and they will not be changing it unless the light is green longer on SR 119. PennDot also performed a study on the "jakebrakes" and referred to the "jakebrake signs" in Brookville. Because of the "grade" and turn on North Park Street, PennDot said the "no jakebrakes" could not be enforced.

President ProTem Alvetro requested an executive session for legal

##### Finance/Personnel:

A motion was made by Councilwoman Pruzinsky and seconded by President ProTem Alvetro to accept and pay Tuning Accounting's monthly retainer (July) fee of \$1,188.14. Motion carried.

An invoice for \$7,003.64 was presented from JHA Companies for the upcoming stormwater project. A motion was made by Councilman Morris and seconded

by Vice President Fike to transfer \$7,003.64 from the Sludge Removal Account to the General Fund Account and pay that amount to JHA Companies from the General Fund. Motion carried.

Vice President Fike requested an executive session for personnel.

Ordinance, Health & Safety

Nothing to report.

Utilities:

Nothing new to report.

Parks, Recreation and Planning:

Nothing new to report.

Police, Mayor, Fire, Code Enforcement:

Attached are May, June, and July police summary report(s).

A motion was made by Councilwoman Pruzinsky and seconded by Councilman Morris to close Long Alley and Liberty Street late day August 25<sup>th</sup>- early morning of August 27<sup>th</sup> due to the Sykesville Gun Bash. Motion carried.

Solicitor Gianvito:

Solicitor Gianvito presented Council with some documents needed to be signed for the former bank building located at 2 East Main Street. He informed that closing should be completed the middle of August.

**NEW BUSINESS:**

Councilwoman Pruzinsky suggested for the Borough to host a "summer music series" event at the Stahl Park. She suggested to start off with a "trial run" and start off by hosting one a month in the summer, get support from local businesses, vendors, provide food trucks for the event(s). Council agreed that this is a good idea and will discuss this more at a later date with more information.

President Yamrick presented an estimate of \$9,550 from Bressler Custom Cabinetry & Remodeling to paint the office and lobby area, fix any cracked/flawed dry wall, install 100 square foot flooring/transition strips, and all

labor. Council requested Mr. Bressler to be present at the next Council Meeting to discuss this estimate further.

EXECUTIVE SESSION:

Council went into executive session to discuss personnel and legal matters at 8:07 P.M.

ACTION AFTER EXECUTIVE SESSION:

Council reconvened from executive session at 8:44 P.M.

After review and recommendation from the Personnel Committee, a motion was made by Councilwoman Pruzinsky and seconded by Councilman Morris to give Brian Williams a .25 cent raise due to his employee evaluation and to make the .25 cent increase retroactive to his employment date (June 20). Motion carried.

ADJOURNMENT:

A motion to adjourn was made by Vice President Elaine Fike and seconded by President ProTem Nate Alvetro. Motion carried. Meeting adjourned at 8:45 P.M.

Respectfully submitted:



Jaysa Neale  
Secretary/Treasurer

# Sykesville Borough Monthly Police Summary May, June, July 2023

Incidents Handled	38
Traffic Citations Issued	27
Criminal Citations Issued	3
Borough Ordinance Violations/Warnings	7
Written Warnings Issued	64
Parking Tickets Issued/Warnings Issued	0
Summary Offenses	30
Misdemeanor Offenses	0
Felony Offenses	0
Charges Filed at Magistrates	30
EMS/Police/Fire/Assist	11
Court Hearings	5
Miles Patrolled	1,526