

The regularly scheduled meeting of the Sykesville Borough Council was called to order at 7:00 P.M. with the Pledge of Allegiance by President Michele Yamrick. In attendance were Michele Yamrick, President; Elaine Fike, Vice President; Nate Alvetro, President ProTem; Council Members: Ron Morris, Sherry Pruzinsky, Gabriel "Butch" Sweka, and Don Reid; Mayor Gail Cunningham; Solicitor Nicholas Gianvito.

Visitors were John Sedor and Earl Campbell (Sykesville Police).

VISITORS CONCERNS:

John Sedor was present to inform Council that he looked at the fence around the water tank, and his opinion is that "the fence could use a little work but isn't urgent." Councilman Don Reid informed that he has photos of the fence and will bring it next meeting. The estimates have been tabled for Anderson Fencing (discussed last two meetings) until next meeting.

CORRESPONDENCE:

A letter of resignation was presented to Council from Brian Williams informing that his last day of work will be on Friday, January 2, 2026. A motion was made by Councilwoman Sherry Pruzinsky and seconded by Councilman Butch Sweka to accept Mr. Williams letter of resignation. Motion carried.

Sedor raised questions about whether Michael Gamble was taking over the sewer plant and whether Mr. Williams is training him before he leaves. President ProTem Alvetro informed that Mr. Gamble has been in contact with Travis Long (Engineer) regarding this. Mr. Gamble also has been "taking over" the plant since Brian has submitted his letter.

Nick Yamrick presented a letter to Council informing of his retirement and made notice that his last day will be Friday, February 6, 2026. A motion was made by Councilman Ron Morris and seconded by Councilman Butch Sweka to accept Mr. Yamrick's letter of resignation/retirement. Motion carried. President Michele Yamrick abstained.

President Yamrick presented to Council a complaint form from Mike Sackach (123 West Main Street) regarding snow plowing. He informed that one of the Borough trucks dug up some of his garden (twice). He has pictures of the damage. President ProTem Nate Alvetro stated that the crew will fix it in the spring.

An email was presented from Travis Long regarding a previous matter (two meetings ago-Darrell Lerch) pertaining to tying into existing lines. President ProTem Alvetro informed that he discussed this with Mr. Long, and he didn't recommend but stated it could be done if the new building structure had a separate meter pit. President Yamrick will inform Mr. Lerch of his options and the email from Mr. Long.

#### OLD BUSINESS:

A motion to approve December 1, 2025, Council minutes was made by Councilman Don Reid and Councilwoman Sherry Pruzinsky. Motion carried.

A motion was made by Vice President Elaine Fike and seconded by Councilwoman Sherry Pruzinsky to accept and approve the proposed 2026 General Fund budget. Motion carried.

A motion was made by Councilman Don Reid and seconded by President ProTem Nate Alvetro to accept and approve the proposed 2026 Water Fund budget. Motion carried.

A motion was made by Councilman Ron Morris and seconded by Councilwoman Sherry Pruzinsky to accept and approve the proposed 2026 Sewer Fund budget. Motion carried.

A motion was made by Councilman Don Reid and seconded by Councilman Butch Sweka to accept and approve the proposed 2026 Liquid Fuels Fund budget. Motion carried:

Solicitor Nicholas Gianvito presented a revised copy of the employee manual for Councils review (emailed 12/4). The changes included the eleven holidays, sick day accumulation increase from 30 to 45 days total (8 days per year), and the 40% "buyout" provision. A motion was made by Councilwoman Pruzinsky and seconded by Councilman Sweka to accept and approve the employee personnel manual revisions. Motion carried.

OIC Campbell presented six estimates on plates for his police vest. All estimates are from Galls:

1. SE Series IIIA Body Armor for a cost of \$644.95.
2. Level IIIA Concealable Ballistic Vest for a cost of \$1,227.
3. Level IIIA Concealable Ballistic Vest with Extra Carrier for a cost of \$1,362.
4. Point Blank Alpha Elite AXIII A Ballistic Vest with Hi Lite Carrier for a cost of \$2,089.
5. Point Blank Hi-Lite Male Armor Carrier AXIII A-1 Level IIIA Package with 2 Carriers for a cost of \$2,286.95

6. Point Blank Alpha Black IIIA with 2 Hi Lite Carriers for a cost of \$2,400.95.

After a brief discussion with OIC Campbell, a motion was made by Councilman Reid and seconded by Councilman Morris to purchase the SE Series IIIA Body Armor for a cost of \$644.95 from Galls. Motion carried.

A motion was made by Councilwoman Pruzinsky and seconded by Councilman Ried to approve and sign Payment Application No. 5 (balance to finish \$1,785,917.04) for the stormwater projects. Motion carried. Full break down cost of Payment Application No. 5 will be available to review in the Borough Office.

CREW FOREMAN REPORT:

Nothing to report.

COMITTEE REPORTS:

Public Works:

Nothing to report.

Finance/Personnel:

November 2025 financial reports were presented to all members from J&M Accounting (emailed and distributed 12/5). No questions or comments were made. A motion was made by Councilman Morris and seconded by Councilman Sweka to approve all financials. Motion carried. A copy of the reports will be available to review at the Borough Office.

A motion was made by Vice President Fike and seconded by Councilman Sweka to approve the 2026 JCDC Membership Application at the silver level in the amount of \$100. Motion carried.

An invoice for \$11,389.10 was presented from JHA Companies for the upcoming stormwater project. A motion was made by Councilwoman Pruzinsky and seconded by President ProTem Alvetro to transfer \$11,389.10 from the Sludge Removal Account to the General Fund Account and pay that amount to JHA Companies from the General Fund. Motion carried.

A motion was made by Councilman Sweka and seconded by Councilman Morris to reimburse Jaysa Neale \$44.10 (total of 63 miles) for mileage. Motion carried.

A motion was made by Councilman Morris and seconded by Vice President Fike to reimburse Monica Walker \$14 (total of 20 miles) for mileage. Motion carried. A motion was made by Councilman Sweka and seconded by President ProTem Alvetro to approve Michael Gamble's paid time off for November 28 (4 hours). Motion carried.

Ordinance, Health & Safety

Nothing to report.

Utilities:

President ProTem Alvetro informed Council that Foreman Williams entered all the pole light numbers that are out onto Penelec's website last week.

Parks, Recreation and Planning:

Nothing to report.

Police, Mayor, Fire, Code Enforcement:

Mayor Cunningham wished everyone a Merry Christmas and wanted to let everyone know it was a privilege and honor to work with the Borough.

Solicitor Gianvito:

Nothing to report.

NEW BUSINESS:

A motion was made by Councilman Morris and seconded by Councilman Sweka to ratify a motion to advertise for a full time Borough Laborer and to also advertise for a part time Borough Laborer (same advertisement wording as full time position). Motion carried. Council suggested to advertise in both the Courier Express and Punxsy Spirt.

President ProTem Alvetro informed Council that Michael Gamble, Brian Williams, and Jaysa Neale worked on Veterans Day as it was a floating holiday and the employees wanted to take one of the Eve's off as a paid holiday. Due to personnel policy change, a motion was made by President ProTem Alvetro and seconded by Councilman Sweka to allow employees (Gamble, Williams, & Neale) to choose a paid day off from now until December 31, 2025, to make up for the floating holiday that they did not receive. Motion carried.

EXECUTIVE SESSION:

Council went into an executive session to discuss personnel and legal matters at 7:40 P.M.

ACTION AFTER EXECUTIVE SESSION:

Council reconvened from executive session at 8:38 P.M.

A motion was made by Councilman Sweka and seconded by Vice President Fike to accept and approve the most recent proposal from the Police Union. Motion carried.

A motion was made by Councilman Reid and seconded by Councilman Morris effective January 1, 2026 to have any purchases made by any employee must be submitted on a purchase order before purchase is made for approval by a Council Member (one of the secretaries is to call a member of Council for approval and then sign off with the councilperson who approved). Motion carried.

President Michele Yamrick thanked everyone for a wonderful year and wished everyone a Merry Christmas and Happy New Year!

ADJOURNMENT:

A motion to adjourn was made by Councilman Butch Sweka and seconded by Vice President Elaine Fike. Motion carried. Meeting adjourned at 8:41 P.M.

Respectfully submitted:

Jaysa Neale  
Borough Secretary/Treasurer