

The regularly scheduled meeting of the Sykesville Borough Council was called to order at 7:00 P.M. with the Pledge of Allegiance by President Michele Yamrick. In attendance were Michele Yamrick, President; Elaine Fike, Vice President; Nate Alvetro, President ProTem; Council Members: Ron Morris, Sherry Pruzinsky and Don Reid; Mayor Gail Cunningham; Solicitor Nicholas Gianvito. Absent was Councilman Gabriel "Butch" Sweka.

Visitors were A.J Coval & Kathleen Mooney (JHA Companies), Dave Roman (Roman Excavating), Ben Destefan (Courier Express), and Monica Walker (Assistant Secretary).

VISITORS CONCERNS:

Mr. Coval informed that the bid opening (list of bids presented to board) for the upcoming storm project was held on Friday, February 28<sup>th</sup>. The lowest bidder for the project is Dave Roman Excavating, which totaled \$3,468,185 (grant 3,661,000). Mr. Coval presented the board with a letter of recommendation letter to award Dave Roman Excavating contingent upon approval from PennVest. A motion was made by Councilman Don Reid and seconded by President ProTem Nate Alvetro to accept the letter of recommendation. Motion carried. Mr. Coval will present the board with the actual notice of award after the upcoming PennVest meeting that is scheduled to be on Wednesday, March 12<sup>th</sup>.

Ms. Mooney presented a breakdown of the funding offer, and a breakdown of prices associated with this project. Since the potential awarded bid is lower than what was anticipated, the Borough will need to obtain updated term sheets for the two banks of interest (S&T Bank and InFirst). The updated term sheets will still need to show a minimum debt service payment of \$3,500/month.

Solicitor Nicholas Gianvito presented a proposal engagement letter for counsel services from Dinsmore & Shohl LLP to represent the Borough as Note Counsel in connection with the upcoming stormwater capital project financing and the firm will also handle all LGUDA procedures. The estimated fees will be in the range of \$10,000-\$12,000. Solicitor Gianvito and JHA Companies has recommended to borrow up to \$750,000 in the form of a bank note (and possible loan agreement) in order to finance a portion of the costs of the construction. A motion was made by Vice President Elaine Fike and seconded by Councilwoman Sherry Pruzinsky to borrow \$750,000 for the bank loan amount. Motion carried. Solicitor Gianvito will request updated RFPs from S&T Bank and InFirst Bank (recommended to get proposals by March 10<sup>th</sup>).

A motion was made by Councilwoman Sherry Pruzinsky and seconded by Councilman Ron Morris to hire Christopher Brewer of Dinsmore & Shohl LLP based upon his engagement letter estimated \$10,000-\$12,000 for a \$750,000 loan. Motion carried.

Mr. Coval informed Council that Travis Long had sent out a letter to the Post Office explaining why the project needs to keep the original alignment due to the joint permit which is a right-of-way with the Commonwealth and cannot be modified. Mr. Long will follow up as he did not receive any correspondence with the Post Office.

#### CORRESPONDENCE:

The 2024 Audit has been completed (multiple copies). A motion was made by President ProTem Alvetro and seconded by Councilman Don Reid to accept and sign the management representation letter from Sharkey, Piccirillo, & Keen LLP. Motion carried. A motion was made by Councilman Don Reid and seconded by Councilman Ron Morris to pay Sharkey, Piccirillo, & Keen LLP \$15,300 for their Auditing services. Motion carried. This will be split between the General, Water, and Sewer funds.

There will be a Boroughs Association Meeting on Wednesday, April 16, 2025, at 5:30 PM located at the Redbank Valley Historical Society. The cost is \$30 per person. More information on this meeting will be located at the Borough Office.

President Michele Yamrick presented a complaint/request form from Kimmy Frut stating that there is an orange vehicle parked in front of her business making it difficult for her customers to park and get in safely (due to all the ice) to her office. The issue has been addressed, and the Borough Crew were able to remove ice/snow from that area.

#### OLD BUSINESS:

A motion to approve February 17, 2025, Council minutes was made by Councilman Don Reid and seconded by Councilman Ron Morris. Motion carried.

President Yamrick reminded Council about the Knights of Columbus (discussed last meeting, presented by Thomas Shade). Information will be in the Borough Office. Council made no comments.

CREW FOREMAN REPORT: Presented by President Michele Yamrick.

A quote from LB Water was presented to Council to update the software/equipment for reading meters for \$2,800. A tablet has also been ordered for this change as the old system is now obsolete. A motion was made by Councilman Don Reid and seconded by Councilwoman Sherry Pruzinsky to accept LB Water's quote of \$2,800. Motion carried.

#### COMITTEE REPORTS:

##### Public Works:

President ProTem Nate Alvetro informed that PennCentral is scheduled to be here on March 12<sup>th</sup> to repair/replace the garage door (pending cancelations).

President ProTem Alvetro informed Council that Steve Haag from Clear Run Construction will be in town tomorrow to fix the damaged curbs on East Main Street (discussed and approved last year).

##### Finance/Personnel:

A motion was made by President ProTem Alvetro and seconded by Councilman Morris to approve Michael Gamble's paid time off for February 19<sup>th</sup> (4 hours). Motion carried.

A motion was made by Vice President Elaine Fike and seconded by Councilwoman Sherry Pruzinsky to approve Brian Williams paid time off for February 21<sup>st</sup> (4 hours). Motion carried.

President Michele Yamrick and Vice President Elaine Fike requested an executive session later for personnel matters.

##### Ordinance, Health & Safety

Nothing to report.

##### Utilities:

Nothing to report.

##### Parks, Recreation and Planning:

Nothing to report.

Police, Mayor, Fire, Code Enforcement:

Nothing to report.

Solicitor Gianvito:

Solicitor Nicholas Gianvito presented a fixed price electric energy agreement renewal (8/1/2026-7/2030) from Integrity Energy (Engie). The renewal rate is \$0.0899000 (kwh). After a brief discussion, a motion was made by Councilman Morris and seconded by Councilman Reid to sign the renewal contract with Integrity Energy. Motion carried.

NEW BUSINESS:

Vice President Fike informed Council that Donna Massisak stated that someone is residing in a tent at the house beside hers and informed that there are two propane tanks in the tent. The house does not have water or sewage. Council stated that nothing can be done as the gentleman owns the property.

President ProTem Alvetro stated that he is unsure if Sandy Township will street sweep before the Run/Walk event since the City of DuBois and Sandy Township are consolidating. He stated that the Borough Crew could at least sweep certain areas with the skid steer before the event. After a brief discussion, Council decided to have President ProTem Alvetro ask Sandy Township if they would street sweep in town. If they are unable to, Council will discuss advertising at the next meeting (3/17/2025).

EXECUTIVE SESSION:

Council went into executive session to discuss personnel matters at 7:56 P.M.

ACTION AFTER EXECUTIVE SESSION:

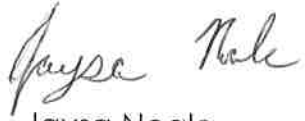
Council reconvened from executive session at 8:12 P.M.

A motion was made by President ProTem Alvetro and seconded by Vice President Fike to increase Monica Walker's hourly wage by .25 cents effective March 10, 2025. Motion carried.

ADJOURNMENT:

A motion to adjourn was made by Councilman Don Reid and seconded by Councilwoman Sherry Pruzinsky. Motion carried. Meeting adjourned at 8:13 P.M.

Respectfully submitted:

A handwritten signature in cursive script that reads "Jaysa Neale".

Jaysa Neale  
Borough Secretary/Treasurer

