

The regularly scheduled meeting of the Sykesville Borough Council was called to order at 7:00 P.M. with the Pledge of Allegiance by President Michele Yamrick. In attendance were Michele Yamrick, President; Elaine Fike, Vice President; Council Members: Sherry Pruzinsky and Don Reid; Mayor Gail Cunningham. Absent were President ProTem Nate Alvetro (left due to fire call), Councilman Ron Morris, Gabriel "Butch" Sweka, and Solicitor Nicholas Gianvito.

Visitors were Michelle Moore and Sarah Johnson (J&M Accounting), Darrell Lerch, Paul Wheaton, Ethan Grasso, John Sedor, and Earl Campbell (Sykesville Police).

VISITORS CONCERNS:

Sarah Johnson and Michelle Moore were present at the meeting to answer any questions related to the proposed 2026 budgets (Water Fund, Sewer Fund, Liquid Fuels Fund, and General Fund). After further discussion, Council decided to table the 2026 proposed budgets.

While discussing the budget, Vice President Elaine Fike informed that she called Mo Kovalchick concerning her letter that was presented at the last meeting. Ms. Kovalchick informed that she purchases paper and ink with her own money. A motion was made by Vice President Elaine Fike and seconded by Councilman Don Reid to have the Borough start purchasing paper and ink for Mo Kovalchick for real estate collection tax purposes. Motion carried.

Mr. Lerch was present about obtaining water and sewer taps on his property. He informed that he will be putting in a temporary mobile home for his son and he would like to know if he could connect the new sewer line to his existing line. He understands that he would need to pay the \$4,000 tapping fee (\$2,000 for water and \$2,000 for sewer). President Michele Yamrick informed that she will contact Travis Long (engineer) regarding this.

John Sedor was present to request time with Secretary Neale to come up with some kind of payment plan/arrangement for delinquent water and sewer customers. Council stated that he would have to call and make an appointment when preferably both secretaries are available. Council will make the final decision based on ideas presented.

CORRESPONDENCE:

President Yamrick informed that there will be a Teams meeting on Wednesday, November 19th at 2:00 PM to discuss Regional Police study. President Yamrick informed that she will be present.

There were two complaint/request forms submitted by Susan Blagdan of 375 North Park Street and Russ and Michelle Walk of 363 ½ East Main Street asking for reimbursement/credit of \$50 due to a water shut off. They both stated they did not receive the notice until after their water was shut off. Shut off notices were mailed October 31st with the shut off date being November 10th per Secretary Neale. Secretary Neale also noted that they are occasionally shut off notices. A motion was made by Councilman Don Reid and seconded by Councilwoman Sherry Pruzinky to deny both request of Ms. Blagdan and Mr. & Mrs. Walk as they were two months past due, it was billed as usual, and failure to call and discuss payment arrangements. Motion carried. Council also noted that the Borough is not responsible for late mail due to the Post Office. A letter will be sent to both individuals.

OLD BUSINESS:

A motion to approve November 3, 2025, Council minutes was made by Councilman Don Reid and seconded by Vice President Elaine Fike. Motion carried.

The employees presented a request/proposal letter to Council. Council will discuss it later in executive session.

A motion was made by Councilwoman Sherry Pruzinsky and seconded by Councilman Don Reid to accept Maureen Kovalchick's request for a 1% raise increase effective January 1, 2026. Motion carried.

A motion was made by Vice President Fike and seconded by Councilwoman Pruzinsky to approve and sign Payment Application No. 4 (balance to finish \$2,036,724.65) for the stormwater projects. Motion carried. Full breakdown cost of Payment Application No. 4 will be available to review in the Borough Office.

CREW FOREMAN REPORT:

Nothing to report.

COMITTEE REPORTS:

Public Works:

Nothing to report.

Finance/Personnel:

October 2025 financial reports were presented to all members from J&M Accounting (emailed and distributed (11/14)). No questions or comments were made. A motion was made by Vice President Fike and seconded by Councilwoman Pruzinsky to approve all financials. Motion carried. A copy of the reports will be available to review at the Borough Office.

Dave Carlson presented a phone and internet quote which would save the Borough around \$90/mo. This would also provide new phones at no cost and two months free. After a brief discussion, Council decided to table this until next meeting when all members are present.

Mr. Carlson also presented a quote for a new laptop (used for sewer data) and two new desktops (Office & Police) for a total price of \$5,449.68. The laptop/desktops are going to be outdated soon (software, etc.). A motion was made by Councilman Reid and seconded by Vice President Fike to accept and sign Carlson Technologies quote of \$5,449.68. Motion carried.

A motion was made by Councilwoman Pruzinsky and seconded by Councilman Reid to pay Jefferson County Solid Waste Authority (JCSWA) \$200 for the 2025 Site Sponsor Fee. Motion carried.

A motion was made by Vice President Fike and seconded by Councilman Reid to accept and approve the Highmark Vision 2026 renewal (Individual rate \$5.28/mo. & all other plans \$15.31/mo.). Motion carried.

An invoice for \$18,484.60 was presented from JHA Companies for the upcoming stormwater project. A motion was made by Councilwoman Pruzinsky and seconded by Councilman Reid to transfer \$18,484.60 from the Sludge Removal Account to the General Fund Account and pay that amount to JHA Companies from the General Fund. Motion carried.

Two estimates (one to fix & one to repair) were presented to Council for the fence at the water tank. The total cost would be \$4,968.15 for repairing the fence and the total cost to replace the fence is \$11,084.52. Both estimates are from Anderson Fencing. After a brief discussion, Council decided to table this matter until someone from Council reviews the structure of the fence. It was recommended to get more than one estimate.

A motion was made by Councilman Reid and seconded by Vice President Fike to renew the Trittech Software Systems (Central Square) for a total of \$1,768.71. Motion carried. This is the software for the police department that is renewed every year.

Ordinance, Health & Safety

Nothing to report.

Utilities:

Nothing new to report.

Parks, Recreation and Planning:

Nothing to report.

Police, Mayor, Fire, Code Enforcement:

The police car has been inspected and will be going to the garage hopefully sometime this week for an oil change.

OIC Campbell informed that he needs new plates for his vest as they are six years olds (should be replaced after five years). He will get an estimate for the next Council meeting (usually around \$1,500).

Councilman Reid asked for an update on traffic control. OIC Campbell informed that the vascar lines will need repainted as they are faded.

There were complaints about jakebrakes in town. John Sedor stated that "two pictures flew off his wall last week" due to the jakebrakes and Councilman Reid stated that "they rattle his door". Councilman Reid stated that he thinks jakebrakes would occur less if truckers (they would spread the word) were stopped by the police and informed there is an ordinance in town for no jakebraking.

Councilman Reid informed OIC Campbell that between 6-6:30 AM vehicles are always running the red traffic light.

Solicitor Gianvito:

Nothing to report.

NEW BUSINESS:

Nothing to report.

EXECUTIVE SESSION:

Council went into an executive session to discuss personnel and legal matters at 8:16 P.M.

ACTION AFTER EXECUTIVE SESSION:

Council reconvened from executive session at 9:00 P.M.

President Yamrick informed that there needs to be a motion made regarding travel time to and from the bank and the accountants offices per executive session. A motion was made by Vice President Fike and seconded by Councilwoman Pruzinsky to pay mileage at a rate of .65 cents per mile and to have one individual drive their personal vehicle to and from the banks (Famers National-Reynoldsville branch and InFirst- Troutville) and to and from the accountants offices located in DuBois, two people are no longer permitted to travel together. Motion carried.

ADJOURNMENT:

A motion to adjourn was made by Councilman Don Reid and seconded by Councilwoman Sherry Pruzinsky. Motion carried. Meeting adjourned at 9:04 P.M.

Respectfully submitted:



Monica Walker
Assistant Borough Secretary/Treasurer

