

The regularly scheduled meeting of the Sykesville Borough Council was called to order at 7:00 P.M. with the Pledge of Allegiance by Vice President Elaine Fike. In attendance were Elaine Fike, Vice President; Nate Alvetro, President ProTem; Council Members: Sherry Pruzinsky and Don Reid; Mayor Gail Cunningham; Solicitor Nicholas Gianvito. Absent were President Michele Yamrick, Councilman Ron Morris, and Councilman Gabriel "Butch" Sweka.

Visitors present were A.J. Coval (JHA Companies), Monica Walker (Assistant Secretary), Brian Williams (Crew Foreman), and Earl Campbell (Police).

VISITORS CONCERNS:

No visitor concerns.

CORRESPONDENCE:

Nothing to report.

OLD BUSINESS:

A motion to approve November 4, 2024, Council minutes was made by Councilman Don Reid and seconded by Councilwoman Sherry Pruzinsky. Motion carried.

AJ Coval updated Council that the first conference call regarding the stormwater project (PennVest) will be held on Monday, December 9<sup>th</sup> at 3 PM. Anyone from the Borough is welcome to join via Teams. Advertisement for bids is projected to be December 17<sup>th</sup>. The pre-bid meeting is scheduled to be on Monday, January 6<sup>th</sup> (time is to be determined). All bids will be due January 21<sup>st</sup> at 11 AM (Since the Council Meeting is January 20<sup>th</sup>, Coval will request a change to the date). The second settlement call is estimated to be a week after all the bids are received and hopefully the settlement will be at the end of March. RFPs for a loan have been sent out to ten different financial institutions and are due December 2<sup>nd</sup> (Coval stated that there does not have to be a definite answer by the 2<sup>nd</sup>).

Mr. Coval presented an ownership letter and resolution for applying for an LSA grant (applying for \$1,000,000). This grant would help with the stormwater project. A motion was made by Councilwoman Sherry Pruzinsky and seconded by Councilman Don Reid to approve and sign the ownership letter and

resolution for applying for \$1,000,000 of the Local Share Assessment grant (LSA). Motion carried.

Solicitor Nicholas Gianvito informed Mr. Coval that he had forwarded an email from the Post Office to Kathleen about the easements. He stated that there is some additional information that the engineer(s) will need to complete.

Vice President Elaine Fike opened discussion for the 2025 proposed budgets. There were no comments/questions made. A motion was made by Councilman Reid and seconded by Councilwoman Pruzinsky to advertise for the proposed 2025 General Fund budget, proposed 2025 Water Fund budget, proposed 2025 Sewer budget, and proposed 2025 Liquid Fuels budget. Motion carried.

#### CREW FOREMAN REPORT:

Foreman Brian Williams informed Council that a resident has a leak before the meter (his responsibility) and has not fixed the problem even though he has been told by the Borough Crew repeatedly. He requested that a letter be sent to this individual. The Council agreed.

Foreman Williams updated Council that the replacement of tiles and lights have been finished. President ProTem Nate Alvetro stated that there is a total of 383 ceiling tiles and 22 were replaced (damaged area). He informed that the Crew could replace the rest of the tiles during the winter (weather permitting) so that the ceiling could match. He stated that the additional cost to do so would be \$1,000. A motion was made by Councilman Reid and seconded by Councilwoman Pruzinsky to replace/purchase the remaining tile to finish the library ceiling. Motion carried.

#### COMITTEE REPORTS:

##### Public Works:

Nothing to report.

##### Finance/Personnel:

October 2024 financial reports were presented to all members from J&M Accounting (emailed and distributed 11/13). No questions or comments were made.

A motion was made by Councilwoman Pruzinsky and seconded by Councilman Reid to accept and pay J&M Accounting & Tax Services Inc. \$1,225.50 for their monthly retainer for October 2024. Motion carried.

A motion was made by Councilman Reid and seconded by President ProTem to keep the remaining taxes the same for the year of 2025 (12.9 m. for Municipal Real Estate and 1.5 m. for Fire Protection). Motion carried.

An invoice for \$1,336.25 was presented from JHA Companies for the upcoming stormwater project. A motion was made by Councilwoman Pruzinsky and seconded by President ProTem Alvetro to transfer \$1,336.25 from the Sludge Removal Account to the General Fund Account and pay that amount to JHA Companies from the General Fund. Motion carried.

A motion was made by President ProTem Alvetro and seconded by Councilwoman Pruzinsky to accept and pay Jefferson County Solid Waste Authority (JCSWA) in the amount of \$200 for the 2024 site sponsor fee. Motion carried.

A motion was made by President ProTem Alvetro and seconded by Councilman Reid to approve Michael Gamble's paid time off for November 8<sup>th</sup> (4 hrs.) and November 14<sup>th</sup>. Motion carried.

A motion was made by President ProTem Alvetro and seconded by Councilman Reid to approve Jaysa Neale's paid time off for November 13<sup>th</sup>. Motion carried.

A motion was made by Councilman Reid and seconded by President ProTem Alvetro to pay Michael Gamble's water operator license renewal of \$60. Motion carried.

A motion was made by Councilwoman Pruzinsky and seconded by President ProTem Alvetro to renew (2/17/2025-2/16/2026) Visual ALERT (2 base package & license) at a total cost of \$1,684.49. Motion carried.

A letter was presented from Mo Kovalchick requesting that the Borough reimburses her for purchasing deposit slips (real estate account) that will roughly cost \$90 (less). A motion was made by President ProTem Alvetro and seconded by Councilman Reid to reimburse Mrs. Kovalchick up to \$90 for deposit slips. Motion carried.

#### Ordinance, Health & Safety

Councilwoman Pruzinsky asked if the ordinance was advertised regarding recreational vehicle siting and storage. Secretary Neale stated that the proposed ordinance has been advertised and Council can adopt the ordinance at the next meeting.

### Utilities:

President ProTem Alvetro informed that Hugill's still has not removed the dumpsters at the park. Secretary Neale and Secretary Walker stated that Hugill's has been called three times and were told that their truck broke down. President ProTem Alvetro informed that the dumpsters in Sandy Township has locks on them and asked if Hugill's has something like that. Secretary Neale will call tomorrow to ask if this would be an option.

Councilman Reid stated that the pole light is out again by the church and President ProTem Alvetro stated that there is a light on South Park Street that is out. Secretary Neale will call Penelec once she gets the pole numbers.

### Parks, Recreation and Planning:

Nothing to report.

### Police, Mayor, Fire, Code Enforcement:

Councilman Reid stated that he notices vehicles running the red light the most in the mornings.

Councilman Reid asked if anything could be done with the guy on Shaffer Street (discussed last meeting) and his tools (in way of traffic). OIC Campbell informed that when he was patrolling, that guys' vehicle was not on the road (inside six inches from the curb). Councilman Reid stated that he was not talking about the vehicle but the guy himself working out on the road. OIC Campbell informed he has not witnessed that.

Council requested Foreman Williams to purchase signs for Shaffer Street about parking on the even side on even days and the odd side for odd days (per ordinance).

Vice President Fike informed OIC Campbell that the bus that travels Edith Street has an issue on the turn because there is a vehicle parked in a "No Parking" area (has a New York plate).

Councilman Reid informed that on a Liquid Fuel Road, a permanent speed bump can't be installed, however, there are portable ones that can be removed any time. Councilman Reid requested Foreman Williams to get pricing on portable speed bumps.

Solicitor Gianvito:

Nothing to report.

NEW BUSINESS:

Nothing to report.

EXECUTIVE SESSION:

No executive session took place.

ADJOURNMENT:

A motion to adjourn was made by President ProTem Nate Alvetro and seconded by Councilman Don Reid. Motion carried. Meeting adjourned at 7:45 P.M.

Respectfully submitted:



Jaysa Neale  
Borough Secretary/Treasurer

