

The regularly scheduled meeting of the Sykesville Borough Council was called to order at 7:00 P.M. with the Pledge of Allegiance by President Michele Yamrick. In attendance were Michele Yamrick, President; Elaine Fike, Vice President; Council Members: Nate Alvetro, Ron Morris, and Don Zimmerman; Mayor Gail Cunningham; Solicitor Nicholas Gianvito. Absent was Councilman Kurt Kister.

Visitors present were Patty Foster, Tom Kundrich, Brian Williams (Crew Foreman), and Earl Campbell (Sykesville Police).

VISITORS CONCERNS:

Patty Foster made a complaint regarding when the Borough Crew plowed over the winter, debris was left in front of her garage and driveway. She also stated that her grass is tore up. President Yamrick stated that the Crew will fix this as soon as possible. Tom Kundrich also stated sod was left on his property from the Crew plowing this winter.

Thomas Kundrich presented a power point document (located at the Borough Office). Key points mentioned were:

- JCDC and JCCD are working progressively on solar panels/electrical generation projects (save cost/generate revenue?). These organizations are gathering more detail information (studies, etc.). Mr. Kundrich will follow.
- Approximately \$200,000 is needed to renovate the bank building for the new Borough Office and Police Station. The 501-c3 application has been submitted to the IRS (waiting for a letter of determination). Mr. Kundrich also informed surveillance cameras have been installed at the bank building.
- Mr. Kundrich has been taking some classes and is certified in a few about grant writing.
- Mr. Kundrich registered the Borough for a SAMS Registration a few years back in order for the Borough to receive federal assistance. This was all moved to the Borough computer.
- The Borough has a website and should be utilized more.
- Mr. Kundrich raised questions of why the taxes and the garbage fees have increased. He stated that this is not the time as everything is going up in price (gas, oil, lumber, etc.).

CORRESPONDENCE:

President Michele Yamrick presented a renewal agreement from Integrity Energy. The rates will remain the same at .07090 kwh. A motion was made by Councilman Nate Alvetro and seconded by Councilman Ron Morris to approve and sign the renewal agreement. Motion carried.

A letter of appreciation was presented to Council from Donna Cooper of JCSWA thanking the Borough's commitment to contribute \$700 in support of the recycle site in 2021.

A letter of understanding was presented to Council between Jefferson County and the Borough for the North Park Street waterline replacement project. The Borough's contribution is \$8,504 while Jefferson County funds is \$76,496 A motion was made by Councilman Don Zimmerman and seconded by Councilman Ron Morris to approve and sign the letter of understanding. Motion carried. Foreman Williams also stated that the walkthrough will be next Tuesday for the design of this project.

A notice of termination was presented from the Jefferson County Conservation District. This is to close the permit for the sanitary sewer collection system and wastewater treatment facility from 1998. This was reviewed and approved by Travis Long (JHA). A motion was made by Councilman Don Zimmerman and seconded by Vice President Elaine Fike to sign off on the notice of termination. Motion carried.

President Yamrick presented payment application number 5 for the West Main Street and Paradise Road waterline replacement for Dave Roman Excavating, Inc. The final walkthrough is next Tuesday. President Yamrick stated that the curbing needs fixed before the final payment application is signed. A motion was made by Councilman Zimmerman and seconded by Councilman Alvetro to table the payment request until next meeting. Motion carried.

OLD BUSINESS:

A motion to approve June 7, 2021 minutes was made by Councilman Ron Morris and seconded by Vice President Elaine Fike. Motion carried.

President Michele Yamrick informed Council that the Borough received the funds for the sale of the backhoe (\$19,985). Foreman Williams suggested transferring that money into the Liquid Fuels Fund. A motion was made by Vice President Fike and seconded by Councilman Morris to transfer \$19,985 from the General Fund to the Liquid Fuels account. Motion carried.

CREW FOREMAN REPORT:

Crew Foreman Brian Williams informed Council that the Borough Crew has 12 meters to install. He requested that the residents not responding be sent a 10 day shut off notice. The guys have made attempts (calls, notices on doors, etc.) and haven't made progress. A motion was made by Councilman Morris and seconded by Vice President Fike to allow 10-day termination notices be sent out to residents not complying. Motion carried.

Foreman Williams asked what the Crew can do if someone is parked on a shut off located on a sidewalk. OIC Campbell stated to give the owner the option to move the vehicle or tow the vehicle at their expense.

Foreman Williams also informed Council that the Borough could be eligible for 100,000 to 3 million with DCED funding for the roads and sidewalks but the Borough would have to contribute 30% of the funds. He asked Council if they would want to apply. President Yamrick stated to Foreman Williams to "ask Travis Long where \$200-225 thousand will get the Borough in doing road work and also ask Travis what he thinks for sidewalks."

COMITTEE REPORTS:

Public Works:

Nothing to report.

Finance/Personnel:

A motion was made by Councilman Morris and seconded by Vice President Fike to remove Ron Park from all Borough accounts as a signatory. Motion carried.

A motion was made by Councilman Morris and seconded by Councilman Zimmerman to appoint Councilman Nathan Alvetro to President ProTem and also a signatory for all Borough accounts. Motion carried.

A motion was made by Vice President Fike and seconded by Councilman Zimmerman to accept and pay Tuning Accounting \$1,037.73 for their June monthly retainer fee. Motion carried.

An invoice for \$12,429.89 was presented from JHA Companies for the upcoming stormwater project. A motion was made by Councilman Zimmerman and seconded by Councilman Alvetro to transfer \$12,429.89 from the Sludge Removal Fund to the General Fund in order to pay JHA Companies. Motion carried.

A motion was made by Councilman Morris and seconded by Councilman Alvetro to approve Brian Williams paid time off for June 10 (4 hours) and June 18. Motion carried.

A motion was made by Councilman Zimmerman and seconded by Vice President Fike to approve Karl McCracken's paid time off for June 18, June 21, and July 2. Motion carried.

A motion was made by Councilman Alvetro and seconded by Councilman Morris to approve Jaysa Neale's paid time off for June 24. Motion carried.

Ordinance, Health & Safety

Councilman Don Zimmerman stated that PennDot will need to be contacted to place a "No Parking" sign at the corner by the hardware store.

Councilman Zimmerman also asked if the signs for the park arrived. Foreman Williams stated that a few signs just came in.

Utilities:

Nothing to report.

Parks, Recreation and Planning:

Nothing to report.

Police, Mayor, Fire, Code Enforcement:

Attached is the monthly Police summary report for June 2021.

Solicitor Gianvito:

Solicitor Nick Gianvito has not looked into the EIT issue yet but does not think that there is a time frame to revisit. It is on his "to do list".

Solicitor Gianvito informed Council that he reviewed the personnel manual and found grammatical errors. He specifically read the health insurance area that read "The Borough shall provide health insurance for each full-time employee and unmarried dependent children twenty-six (26) years of age or less."

President Yamrick stated that a sentence should be added stating that a spouse may be covered if they do not have access to their own insurance with their primary employer.

NEW BUSINESS:

Councilman Zimmerman raised questions on how far a fence needs to be set back from a right-of-way. President Yamrick stated that if the fence is on the individual's property it is ok and if it is on the Borough's right-of-way, the Borough may have access to it any time. If the fence is not on the said individual's property, a surveyor will be needed.

Councilman Zimmerman also asked if signs are needed for the surveillance cameras (bank building). OIC Campbell and Solicitor Gianvito stated that the cameras are in a public area, therefore signs are not needed.

President Yamrick informed Council that a letter of interest was not submitted to fill the vacancy seat on Council. She raised questions/thoughts to go to a five-member Council. She stated that everyone should think about this for next Council meeting.

EXECUTIVE SESSION:

Council went into executive session to discuss personnel matters at 8:42 P.M.

ACTION AFTER EXECUTIVE SESSION:

Council reconvened from executive session at 8:45 P.M.

A motion was made by Councilman Zimmerman and seconded by Councilman Nate to give employee Brian Williams a .25 cent raise increase effective immediately. Motion carried.

ADJOURNMENT:

A motion to adjourn was made by Vice President Elaine Fike and seconded by Councilman Ron Morris. Motion carried. Meeting adjourned at 8:46 P.M.

Respectfully submitted:



Jaysa Neale
Borough Secretary/Treasurer

Sykesville Borough Monthly Police Summary June 2021

Incidents Handled	9
Traffic Citations Issued	10
Criminal Citations Issued	0
Borough Ordinance Violations/Warning	1
Written Warnings Issued	11
Parking Tickets Issued/Warnings Issued	0
Summary Offenses	10
Misdemeanor Offenses	0
Felony Offenses	0
Charges Filed at Magistrates	10
EMS/Police/Fire/Assist	4
Court Hearings	2
Miles Patrolled	364